

C. H. Booth Library Minutes
Board of Trustees Meeting
March 10, 2015

Present: Bob Geckle, Bill McCarthy, Tom D'Agostino, Laura Goldstein, Colleen Honan, Walt Motyka, Joan Petersen, Mark Principi, Carolyn Signorelli Julie Starkweather, Mike Talluto, Brenda McKinley

Absent: Geraldine Carley, Raymond Irrera, Michelle Rosenthal, Anne Rothstein

Guests: Kathy Geckle

Meeting called to order at 7:05 p.m. by Bob Geckle, President of the Board. Bob introduced our new Trustee Joan Petersen

Consideration of Minutes: *Bill McCarthy moved to accept the minutes of the February 10, 2015 regular meeting. The motion was seconded by Mark Principi and passed unanimously.*

Public Participation: N/A

President's Announcements: The Board received two thank you notes from Beryl Harrison and Meg Savarese for the gifts presented by Bob to recognize their 25 years of service.

Treasurer's Report

Bill McCarthy explained variances in the budget. We will be on target with income and expenditures after the Modeling for Makers fundraiser and various orders and bills come due. Bob asked about the favorable variance in compensation - Bill explained that there were timing issues with payroll, hires commencing later than expected, and unpaid sick leave. There is \$22,000.00 left in the Friend's second installment; per Brenda the money will be spent shortly. Brenda, Bob and Bill attended the Board of Finance meeting requesting an additional \$35,000.00 for planned initiatives that would benefit the community, including chbMAKERS, Economic Development Initiatives, Archival projects and Strategic Planning Initiatives.

New claim underway due to latest flood.

Library Director Report

Brenda McKinley reported that it will be time consuming to replace the books lost in the recent flood and will require additional staffing to accomplish; Brenda is discussing this with the insurance company. The flood only kept full library closed for 2 days. February was busy in spite of weather, but flood will lower circulation. Brenda provided flyer about Virtual CTSBDC.

State Library has started program: Dialogues on Public Libraries to develop strategies for success; Brenda attended forum in Middlebury and provided summary of Rising to Challenge, Re-Envisioning Public Libraries. Per Brenda, CHB is already doing things consistent with the suggested strategies.

Andy Forsythe and Brenda have met with EDC about these programs. Next week Women's Business Council is meeting with EDC, Andy and Brenda regarding resources available for business development. They will be meeting with other business organizations in Newtown to discuss opportunities at the library. Brenda will also advertise in The Bee and possibly at the Edmond Town Hall Theatre.

COMMITTEE REPORTS:

Building and Grounds

Tom D'Agostino has come up with a list of precautionary measures to be taken to avoid same problem that caused the last flood from re-occurring. Tom pointed out that the problem that caused this latest incident is unrelated to last year's problem.

Mark Principi noted that without a generator, an extended power outage could render the proposed precautions ineffective. The Board should consider requesting a purchase of a generator in our next budget. Bob plans to write a letter to the Bee to address concerns about another damaging flood occurring at the Library.

Brenda and Beryl Harrison should complete interviewing of applicants for the custodial positions by Thursday. Brenda and Beryl will be creating a ticketing/daily task system for the custodians' work load. Brenda has asked Ralph to write down his routine to assist with the transition for the new custodians.

Long Range Planning:

Walt Motyka reported that the committee did not have an opportunity to meet since the last meeting.

By-Laws

Bob reported that the By-Laws Committee met on February 25, 2015. Five of six sections of the revised by-laws are almost finalized. The committee plans to provide a draft for the Board's review at the April meeting.

Policies and Personnel

Mike Talluto reported that the committee did not have an opportunity to meet. At its next meeting the committee will review the revisions to the Meeting Room Use and Fees policy made based upon last meeting suggestions and provide another draft to the Board at the April meeting.

Fundraising

Overview by Bob regarding Modeling for Maker fundraiser: \$10,000.00 in cash donations; value of auction items is approximately \$21,000.00. Estimated projection of net = \$20,000.00. Bob passed around spreadsheet with items still needing confirmations. Plan is to use some of the cash donations to buy additional items for the auction.

Kathy Geckle passed around a sign up sheet for Trustees to sign up to help with set up and auction. Brenda is also having a 3 minute video of kids working in Library at Maker Space that will be on display at fundraiser on a laptop. Colleen Honan will provide baskets and some easels, Tom will get some easels from the bank also.

Bill suggested that we have the 3D printer working during the event. Brenda will look into this.

The event is currently posted on the Library's Facebook page, but not on library website- per Mark Principi's suggestion, Brenda will post it there also.

Joan Petersen to replace Ann Rothstein as chair of Fundraising Committee.

Friends - Laura Goldstein reported that she, Brenda, Kim Weber and 3 members of Friends met regarding the Vision Project. Proposals varied from Children's Programs to technology and furniture, i.e. Kindles; charging stations; carols in the reference section. Friends attendees suggested a joint event with Friends, Library staff and the Board. Board members agreed that we should plan a joint event around the time of the Book Sale.

Art/Historical

No report

Nominating Committee

Colleen Honan reported that the committee was unable to meet. Colleen and Brenda are arranging another orientation tour for new Board members. The committee will be seeking to fill the opening left by Martha Robilotti's resignation for a Republican member with someone with a financial background.

New Business:

Bob would like to plan a lunch for the staff late March or early April.

**Motion to Adjourn by Julie Starkweather seconded by Laura Goldstein, all in favor.
Meeting adjourned at 8:40 p.m.**

Respectfully submitted,
Carolyn Signorelli
Secretary
CH Booth Library Board of Trustees